

# RILEY CAR CLUB of NEW ZEALAND (INC.)

## Annual National Event Guidelines

### Overview

The Club will hold an annual event to foster national interest in Riley vehicles.

The event will be held in places of interest around the country and be organised by Area Committees appointed by the National Executive.

The event will have all, or most, of the following activities: Social gatherings, visits to places of interest, a Gymkhana, a Concours de Elegance, a Road Tour, an AGM, a Final Dinner and Prize Giving.

### Trophies.

The following trophies can be competed for by any persons, or entry teams, who are officially part of the event and who have signed the entry indemnity form. In all case certificates will be issued for the first three places in each event. Trophies and Certificates can only be won by entrants driving Riley vehicles.

#### 1)Gymkhana:

Gymkhana Cup:

First place in the Gymkhana

Ladies Gymkhana Plate

First placed lady competitor in the Gymkhana

Results will be tabulated in order of the best performance by both men and women with these places going towards the Gymkhana Cup, Ladies Plate and overall event winner's trophy. It would therefore be possible for a lady to win the Gymkhana Cup and the Ladies Plate.

#### 2) Concours de Elegance.

As voted by "Peoples Choice".

President's Cup:

Overall winner for all vehicles

Bob Parker Trophy for Riley Specials:

Winner of the Bob Parker Specials class.

(Criteria: A one off vehicle constructed using Riley mechanicals and body elements that could have been designed and built by the Riley factory. Vehicles so constructed must display an empathy with Riley design that prevailed during the period that the original car was manufactured.)

Certificate Classes:

Vintage, Pre-War, RM and BMC.

Voters will be requested to place the vehicles which they consider to be in the best presented condition in each class, in positions of 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>. Results will be calculated with 3 points for 1<sup>st</sup> votes, 2 points for 2<sup>nd</sup> votes and 1 point for 3<sup>rd</sup>. All vehicles which receive a vote, will be placed in result order, for points to go towards the overall event winner's trophy. Vehicles receiving no votes will be placed in equal last position by one extra place. To compete in the Concours de Elegance competition entrants must also complete the Gymkhana and Road Tour sections of the event.

#### 3) Road Tour.

H V Booth Memorial Cup

Winner of the Touring section

Part of the event will be a road tour via places of interest. Questions will be asked for the entrants team to consider along the way. At off highway "Check Points" other competitive activities may be held.

#### 4) Overall Event Winner.

Coventry Cup

Overall winner of all ratified events.

Scoring for this trophy will be given for places achieved in the three main ratified events as follows: 1<sup>st</sup> = ¾ point, 2<sup>nd</sup> = 2 points, 3<sup>rd</sup> = 3 points and so on. The lowest total of the points received in the three main events will be declared the winner.

## **Event Organisation.**

### **National Executive**

The National Executive will allocate National Events several years in advance and will encourage all Areas to host the National Event periodically.

The Annual National Event should be held in January, February or March. There shall be two in the North Island to each one in the South Island.

The National Executive will liaise with the organising committee, checking all proposals for organisation, budgets and funding.

The Executive will cover the costs relating to the running of the Executive Meeting and AGM held during the event.

### **2) Event Organisation.**

The Area Secretary for the event will be responsible for overseeing the event committee to organise all aspects of the event. This will include:

- 1) An advertising programme for the event including the location of the event, places to be visited, intended activities, accommodation options, dates and duration of the event at least six months before the event, and names of the pre-event contact persons.
- 2) Advise a budget to the Executive with a suggested entry fee.
- 3) Organise venues for the Event activities including: Registration, Gymkhana, Concours de Elegance, AGM and Final Prize Giving Dinner.
- 4) Organise, record and check touring routes for the event.
- 5) Prepare an Entry Form ( as in 3 below), and a written set of instructions covering all activities and times
- 6) Prepare a written briefing outlining regulations for the event and a safety briefing.
- 7) Organise the return of trophies and prepare the certificates prior to the event.
- 8) Forward results to the Secretary, Historian and Bulletin Editor.
- 9) Prepare and forward a final report and balance sheet to the Executive after the event.

### **3) Entry Form.**

The entry form is to include the following information:

Names of Entrants Team. (which could be as many as 4 persons).

Addresses and contact details, home and mobile numbers.

Details of vehicle: Model, Year, Registration number.

Entry fee, prices for organised meals and other expenses.

Closing date for entries.

Club and Event Indemnity Statement which is to be signed by all driving members of the entrant's team. The Statement is as follows:

#### **Club and Event Organisers Liability:**

*By the signing of this entry form, all entrants and persons accompanying them have agreed to indemnify the club and event organisers, of the event, absolutely from and against any claim whatsoever that may arise in respect to any accident theft, damage or injury that may involve any persons, vehicle, or property during the course of the event. All participants have agreed to abide by the terms and conditions as detailed in the entry form and accept that in the event of any dispute arising concerning the running of the event, the organising Committees or National Executive ruling shall be final.*

### **General Requirements:**

- 1) Entrants and their team must be members of the Riley Car Club of NZ.
- 2) Overseas entrants or local entrants joining in for the event must become a "Temporary Member" of the Riley Car Club of NZ (Inc.) for the duration of the event.

**This Document was ratified by the Executive at the meeting held in Taupo on 2 June 2018.**